



ADUR & WORTHING  
COUNCILS

Joint Strategic Committee  
10 March 2020  
Agenda Item 7

Key Decision : No

Ward(s) Affected: All

### 3rd Quarter Capital Investment Programme & Projects Monitoring 2019/20

#### Report by the Director for Digital and Resources

#### EXECUTIVE SUMMARY

##### 1. PURPOSE

1.1 This report updates the Joint Strategic Committee on the progress made on the 2019/20 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes include schemes which support the delivery of services by the Joint Services Committee.

1.2 The following appendices have been attached to this report:

**Appendix 1:** Adur District Council Capital Monitoring Summary

**Appendix 2:** Worthing Borough Council Capital Monitoring Summary

**Appendix 3:** Adur District Council Reprofiled Budgets

**Appendix 4:** Worthing Borough Council Reprofiled Budgets

##### 2. RECOMMENDATIONS

2.1 The Joint Strategic Committee is asked:

(a) **With respect to the Capital Investment Programme of Adur District Council.**

i) To note the reprofiling of the Adur District Council capital schemes as advised in paragraphs 7.2.1 and Appendix 3.

ii) To approve the use of ring-fenced capital receipts to fund the overspend of £23,134 on the Shoreham Air Crash Memorial Project as detailed in paragraph 7.2.3.

- iii) Agree to increase the budget for the Extended Ultrafast Network Fibre Network by £800,000 to £3.3m funded by a combination of the Local Growth Fund Grant funding of £676,500 and a contribution from the WSCC Business Rate Pool of £1,250,000 as detailed in paragraph 7.1.3. The Adur District Council share of this scheme is £376,000.
- iv) To approve the virement to fund the overspend on the purchase of wheeled bins for the new alternate weekly collection service and approve the funding as detailed in paragraph 7.1.2.
- v) To approve the increase in the Disabled Facilities Grant Budget by £64,790 funded by Better Care Fund Grant as detailed in paragraph 7.2.4.

**b) With respect to the Capital Investment Programme of Worthing Borough Council.**

- i) To note the reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 7.3.1 and Appendix 4.
- ii) To approve the virement to fund the overspend on the purchase of wheeled bins for the new alternate weekly collection service and approve the funding as detailed in paragraph 7.1.2.
- iii) Agree to increase the budget for the Extended Ultrafast Network Fibre Network by £800,000 to £3.3m funded by a combination of the Local Growth Fund Grant funding of £676,500 and a contribution from the WSCC Business Rate Pool of £1,250,000 as detailed in paragraph 7.1.3. The Worthing Borough Council share of this scheme is £424,000.
- v) To approve the increase in the Disabled Facilities Grant Budget by £204,240 funded by Better Care Fund Grant as detailed in paragraph 7.3.2.

### **3. CONTEXT**

- 3.1 In accordance with the Councils' Capital Strategy, the Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.
- 3.2 The Capital Working Group meets quarterly and monitors the programmes' progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Councils' control.

- 3.3 Full summaries of the progress of all the schemes in the 2019/20 Capital Investment Programmes are prepared each quarter highlighting:

Schemes with significant challenges	<b>Red</b>
Schemes where progress is being closely monitored	<b>Amber</b>
Schemes progressing well	<b>Green</b>
Schemes where progress is beyond officers' control	▣
Schemes with financial issues	£
Schemes where progress has improved	⬆
Schemes where progress has deteriorated	⬇

- 3.4 The Capital Working Group also ensures that capital schemes are approved within financial regulations.

- 3.5 Financial Regulations require officers to report each project on completion.

#### 4. **SUCCESSSES AND CHALLENGES IN THE 2019/20 CAPITAL INVESTMENT PROGRAMMES**

- 4.1 The following schemes are progressing well:

##### 4.1.1 **Adur Homes Capital Investment Programme**

The Adur Homes Capital Investment Programme for 2019/20 and 2020/21 was approved by the Joint Strategic Committee 9th October 2018.

Delivery of the Capital Improvement Programme continues to be shaped by guidance issued to local authorities by the Regulator of Social Housing in the aftermath of the Grenfell fire and better knowledge of our stock.

The appointment of a Fire Safety Officer has allowed us to focus on fire safety remedial works. Several fire remedial works are now being implemented across our stock. This includes the front entrance fire door replacement programme which has already seen the replacement of 181 'critical' doors in tenanted properties. Engagement with leaseholders to identify and support them to bring their doors into compliance with the current legislation, has also commenced.

The upgrade of the Community Alarm Systems in our sheltered housing schemes is now at the implementation stage.

#### **4.1.2 Adur Homes External Works Programme**

The external capital works programme is being revised in light of the need to re-profile fire safety works and also critical health and safety works. However the following is underway:

- Work at Southwick Square to repair guttering, soffits and fascias was brought forward into this year's programme, and work started on site in the summer of 2019 and was completed in the autumn.
- The project to undertake external works to Rocks Close and Locks Court is advancing well with tenders having now been obtained. A resident engagement meeting took place on the 2nd October 2019 to discuss the plans and the aim is to be on site in late spring of 2020. Work to replace the doors and screens at Bushby Close and Beachcroft Place are progressing well and tenders have been invited for these works and the commencement of the works being with a similar time frame to Rock Close and Locks Court. A meeting with residents will be undertaken post tender.

Standard specifications for all external works are being reviewed to ensure best value and support the development of a programme of works that is in line with priorities that have emerged as the result of condition surveys and new urgent matters being added to the work programme.

#### **4.1.3 Adur Homes Development and Acquisition Programme**

Following the lifting of the Housing Revenue Account (HRA) borrowing cap, the Council has now taken over the development of Albion Street, which will see the delivery of 50 affordable homes in contrast to the 15 affordable homes that would have been delivered under the former scheme. Planning permission has been granted and tender returns for construction are due back in mid December .

The development of Cecil Norris House is well underway. Pilbeam construction started on site in July 2019 and have commenced demolition of the existing blocks. This project will deliver 15 units of social housing.

The recent report to the Joint Strategic Committee in February 2019 updated members on the latest expected cost of both Cecil Norris House and Albion Street.

Earlier this year Adur Homes completed the conversion of a former staff office at 101 North Rd, Lancing into 2 one bedroom flats which are now occupied by new tenants.

Officers are also working up plans for the development of infill and other garage sites owned by the HRA, with the potential to deliver up to 60 new homes.

#### 4.1.4 Adur Civic Centre – Redevelopment

- i) Demolition of the Civic Centre. The demolition completed 1<sup>st</sup> June 2017.
- ii) Phase I: North New Office Development. The construction completed June 2019 and has the building is now occupied by new tenants.
- iii) Phase II South development of the Civic Centre Site. The Council has now identified a developer to take this scheme forward which should see significant new housing units developed on-site including 171 affordable housing units. Planning approval is anticipated March 2020 with building estimated to commence mid 2020/21.

### 5. PROGRESS OF THE ADUR DISTRICT COUNCIL 2019/20 CAPITAL INVESTMENT PROGRAMME – JANUARY 2020

- 5.1 There are 59 schemes in the 2019/20 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	36	61.0
Schemes where progress is being closely monitored	23	39.0
Schemes with significant challenges	0	0

- 5.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 1 to this report. A summary of the progress of all the schemes in the 2019/20 Capital Investment Programme is available from the Councils' Joint Intranet.

### 6. PROGRESS OF THE WORTHING BOROUGH COUNCIL 2019/20 CAPITAL INVESTMENT PROGRAMME – JANUARY 2020

- 6.1 There are 89 schemes in the 2019/20 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	62	69.7
Schemes where progress is being closely monitored	27	30.3
Schemes with significant challenges	0	0

- 6.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 2 to this report. A summary of the

progress of all the schemes in the 2019/20 Capital Investment Programme is available from the Councils' Joint Intranet.

## **7. ISSUES FOR CONSIDERATION**

### **7.1 Adur and Worthing Joint Service Schemes**

7.1.1 The following amendments to the Adur District Council and Worthing Borough Council Joint Services 2019/20 Schemes are recommended:

#### **7.1.2 Refuse and Recycling Wheeled Bin - Replacements**

Following the approval by the Joint Strategic Committee November 2018 to change to alternate weekly collections of refuse and recycling, the increase in demand for larger refuse and recycling bins created a joint Adur District and Worthing Borough Council overspend of £103,120 in 2018/19.

Members will be aware that the increased demand for larger bins has continued in 2019/20 with 130 requests for larger bins per week, but this has reduced in recent months. The Adur District and Worthing Borough Councils' 2019/20 Capital Investment Programmes included an initial joint budget of £50,000 for the purchase of new wheeled bins, but this was identified as insufficient to fund the expected level of purchases. As a result, in the last monitoring report, members approved the transfer of the budget of £56,000 for one replacement ride on mower, which was now not required following a review of the service. This gave a revised budget of £106,000 for 2020/21.

The current spend is £110,580, resulting in a further overspend of £4,580. This may increase as further orders for larger bins are raised. It is proposed to fund this shortfall from the underspend on the purchase of Trade Waste Bins of £4,580.

#### **7.1.3 Extending Ultrafast Network Replacement**

The Councils originally approved a budget of £2.5m for the expansion of the Ultrafast Network project to additional properties in April 2019. However since this time, the Council has successfully bid for funding towards the project and to expand the scheme to implement public wifi within the Town Centres which will increase the overall cost of the project to £3.3m

The Councils have received notification of a local Growth Fund Grant of £676,500, £167,840 2019/20 and £508,660 2020/21, to fund the extension of the ultrafast network replacement. In addition, the Councils have secured funding of £1.25m from the WSCC Business Rate pool.

The grants need to be added to the Adur District and Worthing Borough Councils' Capital Investment Programmes (47% / 53%), and the overall budget increase to reflect the expanded nature of the scheme.

## **7.2 Adur District Council**

7.2.1 Budgets totalling £16,201,380 have been reprofiled to 2020/21 and future years, where the original project plan has changed and the schemes are not expected to complete in 2019/20. A list of schemes reprofiled is attached as Appendix 3 to this report.

7.2.2 The following amendments to the Adur District Council 2019/20 Capital Investment Programme are recommended:

### **7.2.3 Shoreham Air Crash Memorial Project**

The Council approved the creation of a lasting memorial to the victims of the Shoreham Air Crash in April 2017, funded from donations and ring-fenced capital receipts.

	£'000
Final scheme cost	132,930
Funded by:	
Grants and donations	68,500
Capital receipts - Original approval	25,000
- Funding released in December 2019	16,300
- Further release of funding	23,130

The memorial has now been completed. Some late invoices have been received and additional funding of £23,130 is now requested funded from the Shoreham Renaissance Ring-Fenced Capital Receipts.

### **7.2.4 Mandatory Disabled Facilities Grants**

The 2019/20 Capital Investment Programme includes a budget provision of £506,960 for the provision of Disabled Facilities Grants. All grants are funded from an annual grant from the Housing, Communities and Local Government Better Care Fund.

The forecast spend on Disabled Facilities Grants in 2019/20 is £571,750 which exceeds the current budget by £64,790. However, the annual BCF grant received by the Council in recent years has exceeded the grants made and the Council holds sufficient grant to fund the forecast spend.

It is recommended that the 2019/20 Disabled Facilities Grant is increased by £64,790 in line with the forecast spend funded by BCF Grant received in previous years.

### **7.2.5 Wadurs Swimming Pool - Expansion of changing facilities**

The scheme was originally delayed by funding issues and additional funding has been approved. This has enabled the contract to be awarded and works to commence.

However, additional works are now required due to a defective floor screed to the existing changing facilities being found during opening up works which will require replacement. This will result in the contract being extended into 2020/21 and will incur estimated additional costs of £20,000 for the flooring and to extend the contract. The current overspend can be accommodated within the overall 2019/20 capital investment programme.

#### **7.2.6 Lower Beach Car Park - Enhancements**

The construction works have now been completed. However, the Final Road Safety Audit has raised three issues which will need rectification before the scheme can be signed off. Liaison is in progress with WSCC regarding the extent of the works required.

The cost of the additional works is not known at this time but is estimated at £20,000 which can be funded from the overall underspend in the 2019/20 Capital Investment Programme.

### **7.3 Worthing Borough Council**

7.3.1 Budgets totalling £12,518,830 have been reprofiled to 2020/21 and future years where the original project plan has changed and the schemes are unable to complete in 2019/20. A list of schemes reprofiled is attached as Appendix 4 to this report.

#### **7.3.2 Mandatory Disabled Facilities Grants**

The 2019/20 Capital Investment Programme includes a budget provision of £1,223,820 for the provision of Disabled Facilities Grants. All grants are funded from an annual grant from the Housing, Communities and Local Government Better Care Fund.

The forecast spend on Disabled Facilities Grants in 2019/20 is £1,428,060 which exceeds the current budget by £204,240. However, the annual BCF grant received by the Council in recent years has exceeded the grants made and the Council has sufficient grant to fund the forecast spend.

It is recommended that the 2019/20 Disabled Facilities Grant is increased by £204,240 in line with the forecast spend funded by BCF Grant received in previous years.

#### **7.3.3 Field Place Tennis Courts - Reconstruction and fence renewal**

The 2020/21 Capital Investment Programme includes a budget provision of £246,000 for the Field Place Tennis Courts reconstruction and renewal of fencing.

The budget provision was based on estimates 3 years ago and it is currently estimated that there will be a budget shortfall of at least £25,000, but the full extent of any overspend will not be revealed until the scheme is tendered. The tender is currently being prepared for return at the end of February 2020.

It is proposed to ring-fence any overall 2019/20 Capital Investment Programme underspend and carry forward to 2020/21 to fund the anticipated shortfall.

## **8. ENGAGEMENT AND COMMUNICATION**

- 8.1 The purpose of this report is to communicate with stakeholders on the progress of the Adur District Council and Worthing Borough Council 2018/19 Capital Investment Programmes. Officers of the Council have been consulted with on the progress of the schemes which they are responsible for delivering.
- 8.2 Specific schemes are subject to public consultation (e.g new playgrounds) to ensure that they meet community needs.

## **9. FINANCIAL IMPLICATIONS**

- 9.1 There are no unbudgeted financial implications arising from this report as the Adur District Council and Worthing Borough Council original 2019/20 Capital Investment Programmes were approved by the Councils in December 2017. Subsequent changes have been reported to and approved by the Joint Strategic Committee. The issues considered in this report can be funded from within existing resources.

## **10. LEGAL IMPLICATIONS**

- 10.1 Section 28 Local Government Act 2003, as amended by the Localism Act 2011, provides that where in relation to a financial year, a Local Authority has made the calculations required by section 43 Local Government Finance Act 1992, it must review them from time to time during the year. If it appears that there has been a deterioration in its financial position it must take such action, if any, as it considers is necessary to deal with the situation.
- 11.2 Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

## **Background Papers**

- Capital Investment Programme 2019/20 – 2021/22 Adur District Council, Worthing Borough Council and Joint Committee
- Capital Strategy 2019/22.
- Enabling the Digital Future for Adur & Worthing: Extending Ultrafast - Report to the Joint Strategic Committee dated 2nd April 2019.

### **Officer Contact Details:-**

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# **SUSTAINABILITY AND RISK ASSESSMENT**

## **1. ECONOMIC**

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

## **2. SOCIAL**

### **2.1 Social Value**

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

### **2.2 Equality Issues**

- The capital programme prioritisation model awards points for capital project proposals that address DDA requirements and reduce inequalities.

## **3. ENVIRONMENTAL**

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

## **4. GOVERNANCE**

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of the either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.



**CAPITAL MONITORING SUMMARY 2019/20**
**JANUARY 2020**

Executive Portfolios	(1) Total ADC Scheme Budgets £	(2) Previous Years' Spend £	(3) 2019/20 Original Budget £	(4) Net budget b/f from 2018/19 £	(5) Approved Changes to Original Budget £	(6) 2019/20 Budget Reprofiles to and from 2020/21 £	(7) 2019/20 Current Budget £	(8) 2019/20 Spend to Date £	(9) Spend % of Current Budget
Customer Services	20,122,390	-	8,286,000	2,371,650	9,464,740	(12,694,650)	7,427,740	3,282,605	44.19%
Environment	2,753,150	817,200	477,650	64,650	1,373,650	(488,470)	1,427,480	717,663	50.27%
Health and Wellbeing	277,250	3,360	220,000	(2,400)	54,450	-	272,050	15,187	5.58%
Regeneration	6,024,750	189,640	1,162,900	3,393,550	1,211,900	(1,523,000)	4,245,350	3,573,971	84.19%
Resources	64,309,000	9,860,110	26,577,070	103,140	26,579,700	(1,495,260)	51,764,650	43,429,834	83.90%
<b>TOTALS</b>	<b>93,486,540</b>	<b>10,870,310</b>	<b>36,723,620</b>	<b>5,930,590</b>	<b>38,684,440</b>	<b>(16,201,380)</b>	<b>65,137,270</b>	<b>51,019,260</b>	<b>78.33%</b>

**Financing of 2019/20 Programme:**
**Adur Homes Capital Programme:**

Capital Receipts:	1,680
Major Repairs Reserve:	3,300
Homes England:	900
S106 Receipts:	144
New Development Reserve:	39
Prudential Borrowing:	18
	<u><b>6,081</b></u>

**General Fund Capital Programme:**

Prudential Borrowing:	53,526
Capital Receipts:	85
Government Grants:	1,690
Revenue Reserves and Contributions:	108
Other Contributions:	3,352
S106 Receipts:	295
	<u><b>59,056</b></u>

**Summary of Progress:**

Schemes with significant challenges:	-
Schemes where progress is being closely monitored:	23
Schemes progressing well or completed:	<u>36</u>
<b>Total Schemes:</b>	<u><b>59</b></u>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
SCHEME (Responsible Officer)	Total ADC Scheme Budget	Previous Years' Spend	2019/20 Original Budget	Budget Reprofiles to and from 2020/21 and Future Years	2019/20 Current Budget	2019/20 Spend to Date	Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	2019/20 Anticipated (Underspend) /Overspend (Council Resources)	COMMENTS AND PROGRESS	Status
	£	£	£	£	£	£		£	<input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	
1 <b>Refuse and Recycling Service</b> Provision of wheeled bins (Partnership Scheme with Worthing Borough Council. Total Budget £50,000) (TP)	18,200	-	18,200	-	18,200	40,250	Mar-20 02/01/20 (P)	22,050	The current demand has been high with requests for 130 new bins per week, but has reduced in recent months. The current joint overspend is anticipated at approx £60,576.  The overspend is to be funded from the £56,000 budget for a replacement of one ride on mower which is not required following a service review, and the underspend on the provision of trade waste bins.	£
2 Car Parks - Lower Beach Road Car Park Enhancements (MP)	715,400	708,550	-	-	6,850	177	Mar 21 / 29.11.12 (D)	20,000	Works complete. However, the Final Road Safety Audit has raised three issues which will need rectification before sign off. Liaison with WSCC is being undertaken and additional funding will be required from general underspends in the 2019/20 Capital Investment Programme.	£
3 Wadurs Swimming Pool - Expansion of changing facilities (KS)	272,110	-	-	-	272,110	66,393	April 2020 / 10.9.19 (D)	20,000	The scheme was originally delayed by funding issues. Additional funding has been allocated, the contract has been awarded and works have commenced.	£

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
SCHEME (Responsible Officer)	Total ADC Scheme Budget	Previous Years' Spend	2019/20 Original Budget	Budget Reprofiles to and from 2020/21 and Future Years	2019/20 Current Budget	2019/20 Spend to Date	Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	2019/20 Anticipated (Underspend) /Overspend (Council Resources)	COMMENTS AND PROGRESS Status	
	£	£	£	£	£	£		£	<input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	
									However, additional works are now required due to the defective existing flooring which will need to be replaced. This will result in a contract extension and additional estimated costs of £20,000, which can be funded from the overall 2019/20 Capital Investment Programme underspends.	
<b>TOTAL:</b>	<b>1,005,710</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>297,160</b>	<b>106,819.66</b>		<b>62,050</b>		

**RESPONSIBLE OFFICERS:** Tony Patching  
 Martyn Payne  
 Kevin Smith

Head of Waste Management and Cleansing  
 Senior Engineer  
 Principal Building Surveyor



<b>CAPITAL MONITORING SUMMARY 2019/20</b>										<b>JANUARY 2020</b>
<b>Executive Portfolios</b>	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>	<b>(8)</b>	<b>(9)</b>	
	<b>Total WBC Scheme Budgets</b>	<b>Previous Years' Spend</b>	<b>2019/20 Original Budget</b>	<b>Net Budget b/f from 2018/19</b>	<b>Approved Changes to Original Budget</b>	<b>2019/20 Budget Reprofiled to and (from) 2020/21</b>	<b>2019/20 Current Budget</b>	<b>2019/20 Spend to Date</b>	<b>Spend % of Current Budget</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		
Customer Services	5,797,310	59,870	4,053,830	1,279,710	403,900	(1,661,160)	4,076,280	2,939,014	72.10%	
Digital and Environment Services	8,715,500	1,404,360	2,142,180	764,960	4,291,700	(3,710,140)	3,488,700	1,886,032	54.06%	
Health and Wellbeing	358,640	-	39,200	(6,250)	325,690	(232,000)	126,640	39,165	30.93%	
Regeneration	13,628,770	2,664,790	703,720	935,060	7,384,720	(6,257,140)	2,766,360	1,556,463	56.26%	
Resources	56,289,960	55,600	25,264,500	471,300	30,614,620	(658,390)	55,692,030	50,576,945	90.82%	
<b>TOTALS</b>	<b>84,790,180</b>	<b>4,184,620</b>	<b>32,203,430</b>	<b>3,444,780</b>	<b>43,020,630</b>	<b>(12,518,830)</b>	<b>66,150,010</b>	<b>56,997,619</b>	<b>86.16%</b>	

**Financing of 2019/20 Programme:**

	<b>£'000</b>
Borrowing:	63228
Capital Receipts:	357
Revenue Contributions and Reserves:	270
Government Grants:	1258
S106 Receipts	114
Other Contributions:	923
	<u><b>66,150</b></u>

**Capital Monitoring - Summary of Progress:**

Schemes with significant challenges:	-
Schemes where progress is being closely monitored:	27
Schemes which are progressing satisfactorily or have completed:	62
<b>Total Schemes:</b>	<u><b>89</b></u>

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget  £	(3) Previous Years' Spend  £	(4) 2019/20 Original Budget  £	(5) Budget Reprofiled to and (from) 2020/21 and future years  £	(6) 2019/20 Current Budget  £	(7) 2019/20 Spend to Date  £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D (P)	(9) 2019/20 Anticipated (Underspend) /Overspend (Capital Resources)  £	(10) COMMENTS AND PROGRESS  <ul style="list-style-type: none"> <li>● Progress Beyond Council's Control</li> <li>£ Schemes With Financial Issues</li> <li>▲ Scheme Progress Improved</li> <li>▼ Scheme Progress Deteriorated</li> </ul>	(11) Status  £
1 <b>Refuse and Recycling Service</b> Provision of wheeled bins (Partnership Scheme with Adur District Council. Total Budget £50,000) (TP)	31,800	-	31,800	-	31,800	70,326	T.B.A. (C) 9.7.19 (D)	38,526	<p>The current demand has been high with requests for 130 new bins per week, but has reduced in recent months. The current joint overspend is anticipated at approx £60,576.</p> <p>The overspend is to be funded from the £56,000 budget for a replacement of one ride on mower which is not required following a service review, and the underspend on the provision of trade waste bins.</p>	£
<b>TOTAL:</b>	<b>31,800</b>	<b>-</b>	<b>31,800</b>	<b>-</b>	<b>31,800</b>	<b>70,326</b>	<b>-</b>	<b>38,526</b>		

**RESPONSIBLE OFFICERS:** Tony Patching                      Head of Waste Management and Cleansing

ADUR DISTRICT  
COUNCIL

## ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Adur Homes Capital Investment Programme	4,706,200	<b>External Works Programme:</b> i) External works to Rocks Close and Locks Court. Start on site June 2020. ii) Bushby and Beachcroft Court replacement doors, porches and screens, start on site June 2020.
	130,000	<b>Central Heating</b> Programme of works under consideration.
	100,000	<b>Environmental Improvements:</b> Properties are currently being inspected to identify and prioritise works.
	150,000	<b>Kitchen and Bathroom Improvements:</b> Data being compiled to enable prioritisation of works.
	2,500,000	<b>Fire Safety Works :</b> Works are progressing well and the programme of works will continue in 2020/21.
	511,910	<b>HRA Development Programme</b> Budgets reprofiled in line with anticipated expenditure
	45,000	<b>ICT Systems Housing Repair System</b> Housing Repairs System on hold whilst Orchard System is reviewed for priority works.
	200,000	<b>Sheltered Accommodation Replacement of community alarms</b> Works commenced 2020 and will continue in 2020/21.
	500,000	<b>Professional and Consultancy Services</b> Costs reprofiled in line with anticipated expenditure.
Affordable Housing Programme 2019/2020 - Unallocated budget	660,600	One grant for £720,000 has been approved in 2019/20 to the Hyde Group for the provision of 14 rented units. Remaining budget reprofiled to 2020/21 due to likely lead in times for any further grants identified.

ADUR DISTRICT  
COUNCIL

## ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Buckingham Park - Contribution to a replacement pavilion	188,800	The Joint Strategic Committee has agreed in principle £150,000 S106 receipts and £38,800 capital resources to be used as match funding to help secure funding towards replacement of the pavilion at Buckingham Park. The Rugby Club have revised the designs for the new pavilion but external funding is still required and being sought.
Coast Protection Works - Shoreham Western Harbour Arm	1,400,000	The purchase of land from Sussex Yacht Club enabling them to commence construction of a new club house has completed.  Vacant possession of the old Yacht Club anticipated May 20 when demolition will commence followed by the coast protection works.
Office Equipment - Replacement of Council Chamber Microphone System	14,100	The equipment needs to be installed by May 2020 and the budget has been reprofiled in line with anticipated expenditure.
Foreshore Management - Kingston Beach Area Improvements (Total budget £22,000)	2,000	Environmental improvements in the Kingston Beach Area are to be undertaken following the completion of coast protection works in the area. Budget profiled in 2020/21.
Adur Town Centre Public Space Improvements	48,000	i) £40,000 reprofiled for resurfacing of the paved area at Queensway to be undertaken next Spring in order to avoid the winter weather. li) £8,000 reprofiled for the bus shelter improvement scheme.
Grounds Maintenance Service - Replacement of vehicles	44,370	Vehicles replacements are on hold whilst a service review is undertaken. Budget reprofiled to 2020/21.
Housing - Empty property grants and loans to bring properties back into use.	21,000	A list of all the empty properties in Adur and Worthing has been compiled. The list has advised that there are no empty properties which require grants or loans from the Council to bring them back into use. The budget has been reprofiled to 2020/21 for future grants or loans that may arise.



ADUR DISTRICT  
COUNCIL

**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Information and Technology - Digital Strategy (Partnership Scheme with Worthing Borough Council)	181,700	The Digital Strategy has been reviewed and refocused to create a technology roadmap that will be implemented in 2020/21. The roadmap includes the further development of Apps such as Compliance, Asset Management, Sports Pitches and Events Booking, as well as a network refresh and completion of the replacement of the on premise data centre.
Information and Technology - Extending Ultrafast Fibre Network	900,000	Works are being undertaken with consultants to create a digital infrastructure programme. The budget has been profiled in line with anticipated timescales.
Outdoor Fitness Equipment - Parklands Open Space	20,000	Consultation to be undertaken with the local community over the winter. Specification / tendering to be undertaken January / February 2020 following by construction works March / April 2020.
Payroll System - Replacement (Partnership scheme with Worthing Borough Council. Total cost £175,000.	82,250	Scheme to be tendered imminently for a 2020/21 implementation.
Property Acquisitions - Acquisition of emergency, interim or temporary accommodation for the homeless (Invest to Save Scheme)	3,169,940	<p>The Council is actively reviewing options to acquire land within Adur for the development of temporary and emergency accommodation and is in discussion with partners such as WSCC regarding the possibility of joint development on vacant sites. Due to lead in times for development schemes the unallocated budget has been carried forward to 2020/21.</p> <p>The Council has recently agreed to refurbish the 2 semi-detached houses at Albion Street to provide good quality temporary accommodation in 2020/21.</p>
Shoreham Harbour Projects (Externally funded by the Central Government Growth Point Programme)	70,000	<p>The Shoreham Harbour Project Board have approved the following contributions:</p> <p>i) £75,000 towards an A259 green corridor.</p> <p>ii) £10,000 for a green infrastructure design in South Portslade.</p> <p>However, the contributions are not anticipated until 2020/21 and the budget has been reprofiled.</p>

ADUR DISTRICT  
COUNCIL

## ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Play Area Improvements - Sompting Recreation Ground	100,800	Funding has been found to enlarge the Play Area at Sompting Recreation Ground and replace the equipment.  Works to commence after the replacement of equipment at other sites when the full budget available will be known. Budget reprofiled due to likely timescales for implementation.
Public Conveniences - Refurbishments	100,000	Refurbishment works at the Fort Haven site being costed and work will be undertaken in 2020/21. Remaining budget carried forward to fund a programme of replacement hand units in 2020/21 and other priorities.
Southwick Recreation Ground - Resurfacing of hard surfaces	32,500	Scheme on hold awaiting a strategic review of the property. As the timescales for the works are uncertain the budget reprofiled to 2020/21.
Sport and Recreation Facilities in the Community - Contribution towards CCTV cameras at the Sir Robert Woodard Academy	5,000	Quotes being obtained for the CCTV cameras. Budget reprofiled due to likely installation timescales.
Carbon Reduction Schemes General Provision	317,210	The Carbon Neutral Plan has been finalised and includes recommendations on programmes and areas of focus for carbon reduction projects. Budget has been profiled in line with anticipated timescales for tendering and procurement of schemes.
<b>Total Reprofiled Budgets:</b>	<b>16,201,380</b>	



WORTHING BOROUGH  
COUNCIL

**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Affordable Housing (Partnership Schemes with Registered Social Landlords) Unallocated Budget	831,900	Grant to Worthing Homes for a conversion scheme for 4 units approved for 2019/20. Remainder of budget profiled in 2020/21 due to likely timescales for payments of grants.
Asbestos Management and Removal from Corporate Buildings	200,000	Asbestos surveys are currently being commissioned. Some remedial works will be undertaken in 2020/21.
Boundary Signs - Replacement of existing boundary signs on main entry routes into Worthing and additional signs on the A27	42,000	Future direction and sign design still under consideration. Timescales for scheme uncertain.
Car Parks - Buckingham Road MSCP Refurbishment	1,533,000	Scheme added to the Capital Investment Programme November 2018 and the works are anticipated to be undertaken in 2020/21.
Connaught Studio - Installation of air conditioning	33,000	Following the decision to set up a new charitable organisation to deliver the town's cultural venues, the Worthing Theatres' Cultural Capital Investment Programme has been reviewed and re-assessed to prioritise works in line with the recently received condition surveys. Non priority schemes have been profiled in future years.
Connaught Theatre - Refurbishment of public toilets	92,000	Following the decision to set up a new charitable organisation to deliver the town's cultural venues, the Worthing Theatres' Cultural Capital Investment Programme has been reviewed and re-assessed to prioritise works in line with the recently received condition surveys. Non priority schemes have been profiled in future years.
Connaught Theatre - Installation of a ventilation system	66,080	Following the decision to set up a new charitable organisation to deliver the town's cultural venues, the Worthing Theatres' Cultural Capital Investment Programme has been reviewed and re-assessed to prioritise works in line with the recently received condition surveys. Non priority schemes have been profiled in future years.



WORTHING BOROUGH  
COUNCIL

**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Crematorium - Provision of a walkway above the cremators to enable maintenance and ventilation to the roof area above the cremators	226,000	The scheme has been delayed following a revised design. Start on site is now estimated March 2020 with completion May 2020.
Crematorium - Redevelopment of the children's garden	-50,000	The Joint Strategic Committee September 2019 approved the bringing forward of budget from the Crematorium Improvements budget in 2020/21 to fund the redevelopment of the children's garden in 2019/20.
Decoy Farm - Development of the site to provide office space	3,000,000	Procurement of the scheme is currently being considered and delivery is anticipated in 2020/21.
Disability Discrimination Act Improvements - Provision of minor alterations and improvements to Council properties	32,000	The following works are to be undertaken in 2020/21 once the design for the schemes has been finalised.  i) Connaught Theatre DDA staircase and landing adaptation.  ii) Crematorium disabled toilets new alarm system linked back to the control panel in reception.  iii) Crematorium Muntham Chapel new automated exit doors.
Foreshore - Purchase and installation of 32 new beach huts between Esplanade Court and Clarence Court	341,360	Planning approval has been received for 8 huts which are currently being tendered. Other sites are being considered but due to lead in times for planning and construction, works will not be undertaken until 2020/21.
Foreshore - Fire Prevention Works to Pier, Southern Pavilion and Seafront Amusements	314,560	The installation of the fire main and the sewerage pipe is complete. A new sprinkler system is also required for the Amusements, Southern Pavilion and the Pavilion Theatre. These works are still to be tendered and will be undertaken in 2020/21.
Grounds Maintenance - Replacement vehicles	66,550	Vehicles replacements are on hold whilst a service review is undertaken. Budget reprofiled to 2020/21.
Highdown Gardens - Infrastructure improvements to buildings and gardens	500,000	This HLF funded project has a 3 year duration and commenced in August 2019, and the construction contract was awarded in January 2020.



WORTHING BOROUGH  
COUNCIL

**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Housing - Empty Property Grants to bring empty houses back into use	20,000	A list of all the empty properties in Adur and Worthing has been compiled. The list has advised that there are no further empty properties which require grants or loans from the Council to bring them back into use. The remaining budget has been reprofiled to 2020/21 for future grants or loans that may arise.
Information and Technology - Extending Ultrafast Fibre Network	1,460,000	Works are being undertaken with consultants to create a digital infrastructure programme. The budget has been profiled in line with anticipated timescales.
Information and Technology - Digital Strategy (Partnership Scheme with Adur District Council)	214,440	The Digital Strategy has been reviewed and refocused to create a technology roadmap that will be implemented in 2020/21. The roadmap includes the further development of Apps such as Compliance, Asset Management, Sports Pitches and Events Booking, as well as a network refresh and completion of the replacement of the on premise data centre.
Museum and Art Gallery - Redevelopment "Let the Light In Project"	89,190	The museum development project "Let the Light In" is ongoing. The application to the Heritage Lottery was resubmitted November 2019, with the result of first stage application March 2020.  If successful this will be followed by the Development Stage (timescale to be agreed with the HLF).
Museum and Art Gallery - Replacement of 3 display cases and purchase of additional display cases	32,400	Budget to be used as match funding for the Museum's Project "Let the Light In" external funding bid to the National Lottery Heritage Fund.
Properties - Montague Street Site Essential Repairs	243,470	Internal works to rectify the water damage have been delayed by a change in the managing agents and the Council is awaiting instructions to progress if necessary. There may also be other works still to be specified. Budget reprofiled to 2020/21 due to procurement and tendering timescales.
Office Equipment - New microphone system	15,900	The equipment needs to be installed by May 2020 and the budget has been reprofiled in line with anticipated expenditure.



WORTHING BOROUGH  
COUNCIL

**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

Scheme	Reprofiled Budgets	Reason
Outdoor Fitness Equipment - Tarring Recreation Ground	20,000	Works under review.
Payroll System - Replacement (Partnership scheme with Adur District Council. Total cost £175,000.	92,750	Scheme to be tendered imminently for a 2020/21 implementation.
Property Acquisitions - Acquisition and development of emergency, interim or temporary accommodation for the homeless (Invest to Save Scheme)	476,590	Development of the Downsview and Rowlands Road Sites is in progress and works will continue in 2020/21.
Public Conveniences - Broadwater Green Pavilion Refurbishment	89,600	Contribution to Broadwater Cricket Club to be used as match funding for a total refurbishment of the pavilion including the refurbishment of the public toilet block. Timescales for works dependent on successful funding bids.
Public Conveniences - Church House Ground Pavilion Refurbishment	150,000	Contribution to Bowls Club to be used as match funding for a total refurbishment of the pavilion including the refurbishment of the public toilet block. Timescales for works dependent on successful funding bids.
Palatine Park - Provision of an artificial football pitch	840,000	Budget profiled to 2020/21 due to external funding timescales. Planning permission has been granted and the external funding bid is to be submitted.
Palatine Park - Play Area Improvements	100,800	Play area to be relocated to an area which does not flood. Consultation in progress with local groups and residents. Works to be undertaken alongside the installation of the artificial pitch.
Richmond Room - Replacement of high level felted roof covering	20,000	Costs and scheme under review for a 2020/21 delivery.
Teville Gate Car Park	1,026,220	Surface car park completed. Further development of site to be undertaken in future years.
Carbon Reduction Schemes - General Provision	399,020	The Carbon Neutral Plan has been finalised and includes recommendations on programmes and areas of focus for carbon reduction projects. Budget has been profiled in line with anticipated timescales for tendering and procurement of schemes.
<b>Total Reprofiled Budgets:</b>	<b>12,518,830</b>	